## 4 THE ON-LINE PERSONNEL SYSTEM

## 4.1 How to Use the On-line System

- Type "CICS" and press the Enter Key.
- Clear the screen (simultaneously depress the ALT Key and the Clear Key, releasing at the same time), or press the Clear Key.
- Type "CESN" and press the Enter Key.
- Type your TSO Logon User ID and your password and press the Enter Key.
- Type in "PERS" and press the Enter Key.

You will now be able to see the following Menu Screen.

## To Sign-off:

- Clear the screen and wait for "End of Processing" message.
- Type "CSSF LOGOFF" and press the Enter Key.

